

Education, Children and Families Policy Committee

Wednesday 8 June 2022 at 2.00 pm

**To be held in the Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillor Dawn Dale
Councillor Mike Drabble
Councillor Peter Garbutt
Councillor Brian Holmshaw
Councillor Anne Murphy
Councillor Mick Rooney
Councillor Colin Ross
Councillor Gail Smith
Councillor Ann Whitaker

PUBLIC ACCESS TO THE MEETING

The Education, Children and Families Policy Committee discusses and takes decisions on:

Education and Skills

- Schools
- Mainstream and specialist education (early years, children and young people)
- Learning and Skills policy, programmes and interventions (children and young people)

Children and Families

- Children and family support and social work
- Fostering and adoption
- Children in care, care leavers and corporate parenting
- Residential services
- Youth justice
- Child safeguarding

Meetings are chaired by the Committees Co-Chairs, Councillors Dale and Rooney.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda. Members of the public have the right to ask questions or submit petitions to Policy Committee meetings and recording is allowed under the direction of the Chair. Please see the [Council's webpages](#) or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Policy Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last on the agenda.

Meetings of the Policy Committee have to be held as physical meetings. If you would like to attend the meeting, please report to an Attendant in the Foyer at the Town Hall where you will be directed to the meeting room. However, it would be appreciated if you could register to attend, in advance of the meeting, by emailing committee@sheffield.gov.uk, as this will assist with the management of attendance at the meeting. The meeting rooms in the Town Hall have a limited capacity. We are unable to guarantee entrance to the meeting room for observers, as priority will be given to registered speakers and those that have registered to attend.

Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the meeting page of the [website](#).

If you wish to attend a meeting and ask a question or present a petition, you must submit the question/petition in writing by 9.00 a.m. at least 2 clear days in advance of

the date of the meeting, by email to the following address:
committee@sheffield.gov.uk.

In order to ensure safe access and to protect all attendees, you will be recommended to wear a face covering (unless you have an exemption) at all times within the venue. Please do not attend the meeting if you have COVID-19 symptoms. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting.

If you require any further information please email committee@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms. Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**EDUCATION, CHILDREN AND FAMILIES POLICY COMMITTEE AGENDA
8 JUNE 2022**

Order of Business

- 1. Welcome and Housekeeping**
The Chair to welcome attendees to the meeting and outline basic housekeeping and fire safety arrangements.
- 2. Apologies for Absence**
- 3. Exclusion of Press and Public**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest** (Pages 7 - 10)
Members to declare any interests they have in the business to be considered at the meeting
- 5. Public Questions and Petitions**
To receive any questions or petitions from members of the public

Formal Decisions

- 6. Budget Report - Month 1** (Pages 11 - 22)
- 7. A Framework Arrangement for the Procurement of Alternative Provision in the City for the Academic Year 2022-23** (Pages 23 - 30)

Items for Discussion

- 8. Introduction to Education, Children and Families**
- 9. SEND Review - Green Paper Consultation/White Paper** (Pages 31 - 38)
- 10. Work Programme** (Pages 39 - 52)

NOTE: The next meeting of Education, Children and Families Policy Committee will be held on Thursday 15 September 2022 at 10.00 am

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

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Report to Policy Committee

Author/Lead Officer of Report: Ryan Keyworth,
Director of Finance and Commercial Services

Tel: +44 114 474 1438

Report of: *Ryan Keyworth*
Report to: *Education, Children & Families Committee*
Date of Decision: *8 June 2022*
Subject: *Month 1 Monitoring, Financial Position and Budget Timetable*

Has an Equality Impact Assessment (EIA) been undertaken?	Yes		No	X	
Has appropriate consultation taken place?	Yes		No	X	
Has a Climate Impact Assessment (CIA) been undertaken?	Yes		No	X	
Does the report contain confidential or exempt information?	Yes		No	X	

Purpose of Report:

This report brings the Committee up to date with the Council's financial position as at Month 1 2022/23. The report also reports the proposed budget timetable for the development of the 2023/24 budget.

Recommendations:

The Committee is recommended to:

1. Note the Council's challenging financial position and the Month 1 position.
2. Note the budget timetable set out in this report including the requirement for the Committee to plan to develop budget proposals over the course of the summer
3. Note that the Strategy and Resources Committee was recommended at its 31 May 2022 meeting to "require any Policy Committee that is forecasting an overspend on their budget to develop an action plan to address the overspend in-year and ask the Finance Sub-Committee to monitor both the development of any required action plans and delivery against them"
4. Commission work from Officers to develop and implement plans to mitigate overspends and deliver stalled savings plans to bring forecast outturn back in line with budget

Background Papers:

[2022/23 Revenue Budget](#)

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: <i>Ryan Keyworth, Director of Finance and Commercial Services</i>
		Legal: <i>David Hollis, Assistant Director, Legal and Governance</i>
		Equalities & Consultation: <i>James Henderson, Director of Policy, Performance and Communications</i>
		Climate: n/a
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	SLB member who approved submission:	<i>Ryan Keyworth</i>
3	Committee Chair consulted:	
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: <i>Ryan Keyworth</i>	Job Title: <i>Director of Finance and Commercial Services</i>
	Date: <i>26 May 2022</i>	

1. PROPOSAL

1.1 Context

1.1.1 The Council is facing a challenging financial position. It is critical that all Committees stay within the budgets that have been allocated to them by Full Council

1.1.2 A specific recommendation to Council in the [March 2022 budget report](#) supports this:

“d) To note that, if overspends against the agreed budgets emerge, then Executive Directors and Directors will be required to develop and implement plans to mitigate fully any overspend, within 2022/23, in consultation with elected Members;”

1.1.3 This recommendation was further reinforced by an [amendment](#) to the [report establishing the new Committee](#) system approved at Council on 23 March proposed by Cllr Cate McDonald (Executive Member for Finance and Resources), seconded by Cllr Sioned-Mair Richards (Chair of Audit and Standards Committee).

“49. It is the responsibility of each Committee to work within the budget framework agreed by Council. This includes taking timely action to address any overspend within the services for which the Committee is responsible.”

1.2 Background – 2021/22 Out-turn and 2022/23 Budget

1.2.1 The Council finished the 2021/22 financial year with a £20m overspend – helped by one-off income from the NHS.

£m	FY Outturn	FY Budget	FY Variance
People	286.7	264.3	22.4
Place	131.2	135.1	(3.8)
PPC	3.1	3.4	(0.4)
Resources	10.5	8.8	1.7
Corporate	(411.7)	(411.6)	(0.1)
Total	19.8	0.0	19.8

1.2.2 Balancing the 2022/23 Budget required significant savings and a use of reserves. On 2 March 2022, Council approved the 2022/23 budget. That budget required almost £53m of savings proposal and the use of £15m of the Council's one-off reserves to balance it.

£m 22/23	Approved Savings
People	37.7
Place	7.1
PPC	1.2
Resources	6.7
Total	52.7

The Council has also earmarked £25m of reserves to manage the delivery (ie can the saving be realised) and timing risks (ie when can the full saving be delivered) associated with the £52.7m savings.

1.2.3 The Council allocated a total of £70m Reserves to support the Budget from 2021/22

These one-off reserves have been used, or are earmarked as follows:

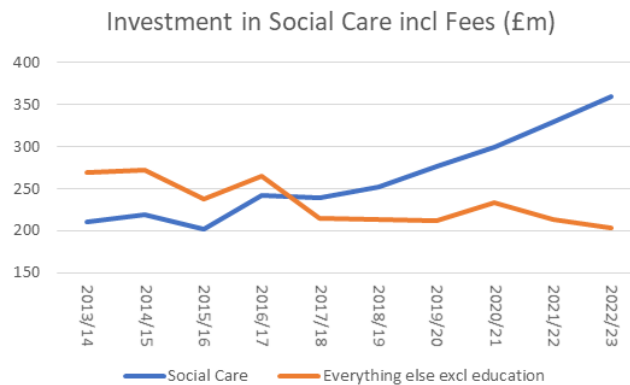
Reserves Usage	£m
2021/22 Overspend	20
2022/23 Budget Balancing	15
2022/23 Current Overspend	19
<i>Unallocated</i>	<i>16</i>
Total	70

1.2.4 The 2022/23 budget, consistent with the Council’s long-term priority, protected investment in key front-line services and in particular social care.

The table below shows how budgets changed from 2021/22 to 2022/23. Effectively, the 2021/22 overspend in People as shown above has been built into the 2022/23 budget. There have been some reallocations between portfolios (eg Libraries) but the message is unaltered:

£m Budget Comparison	2021/22	2022/23	Change
City Futures		43.8	
Operational Services		112.3	
Sub-Total	135.1	156.1	21.0
People	264.3	291.9	27.7
Policy, Performance And Comms	3.4	2.8	(0.6)
Resources	8.8	6.6	(2.2)
Corporate (Incl Use Of Reserves)	(411.6)	(457.4)	
Total	0.0	(0.0)	45.8

1.2.5 Over the longer term and including fee income, this chart shows how the Council has continued to invest in Social Care services with increases of 6% per year for last 10 years and 8% per year for the last 5 years.



1.2.6 The use of reserves can only be one-off. A series of Reviews were commissioned as part of the 2022/23 budget that are designed to save money over the longer term whilst protecting vital services:

Early Intervention & Prevention including Financial Support	Review and consolidation of the Council's early intervention and prevention services including services provided by Children and Families, Housing, Communities, Adult Health and Social Care. Review of the Council's approach to providing financial support / hardships support including the funding and administration of schemes. Including Council Tax support / hardship, s17 payments, No Recourse to Public Funds, Local Assistance Scheme etc
Libraries	Review the Council's Libraries offer, including the remaining 11 Council-run libraries to determine whether any more should become volunteer run libraries.
Accommodation	<ol style="list-style-type: none"> 1. City Centre e.g Moorfoot, Howden, Town Hall 2. Locality buildings 3. Depots / operational type bases 4. Community buildings, including all parks/libraries 5. Service tenancies 6. Commercial Estate and leased out
Apprenticeships	Review to explore further opportunities to grow our apprenticeship cohort, saving money and providing opportunities at the same time.
Customer Service	<ol style="list-style-type: none"> 1. Communication 2. Access to Services 3. Quality and Timeliness 4. Digital and Self-Service

1.3 Council Portfolio Month 1 2022/23

1.3.1 The Council is forecasting an £18.7m overspend against the 2022/23 budget

Full Year £m	Outturn	Budget Variance	
Corporate	(457.0)	(457.1)	0.1
City Futures	44.6	43.8	0.8
Operational Services	111.9	112.0	(0.1)
People	308.2	291.9	16.3
Policy, Performance Comms	2.9	2.8	0.1
Resources	8.1	6.6	1.5
Total	18.7	0.0	18.7

1.3.2 This overspend is due to a combination of agreed Budget Implementation Plans ("BIPs") not being fully implemented and ongoing cost / demand pressures that are partially offset by one-off saving.

Full Year £m	One-off	BIPs	Trend Variance	
Corporate	-	-	0.1	0.1
City Futures	-	-	0.8	0.8
Operational Services	(3.2)	1.3	1.8	(0.1)
People	(1.2)	15.4	2.1	16.3
Policy, Performance Comms	-	0.1	-	0.1
Resources	-	1.4	0.1	1.5
Total	(4.4)	18.2	4.9	18.7

1.4 Committee Financial Position

1.4.1 Overall Position

The Council is forecasting a £18.7m overspend at Month 1

Within this, there is a £11.6m overspend in Adult Health and Social Care Committee and a £4.7m overspend in Education, Children and Families	Full Year Forecast £m @ Month 1	Outturn	Budget	Variance
Adult Health & Social Care		162.1	150.5	11.6
Education, Children & Families		133.9	129.2	4.7
Housing		8.8	8.8	-
Transport, Regeneration & Climate		41.6	39.9	1.7
Economic Development & Skills		5.8	5.8	-
Waste & Street Scene		53.7	54.2	(0.5)
Communities Parks and Leisure		39.3	39.8	(0.5)
Strategy & Resources		(426.5)	(428.2)	1.7
Total		18.7	0.0	18.7

The majority of the overspend is attributable to forecast shortfall in Business Improvement Plans (BIPs) delivery	Variance Analysis £m @ Month 1	One-off	BIPs	Trend
Adult Health & Social Care		-	9.2	2.4
Education, Children & Families		-	6.3	(1.6)
Housing		-	-	-
Transport, Regeneration & Climate		(0.1)	1.2	0.6
Economic Development & Skills		-	-	-
Waste & Street Scene		(3.0)	-	2.5
Communities Parks and Leisure		(1.4)	-	0.9
Strategy & Resources		-	1.5	0.2
Total		(4.5)	18.2	5.0

£4.5m of one-off savings are mitigating part of the ongoing overspend Contributions from provisions for energy and waste inflation mitigate the in-year impact of rising baseline costs. These are one-off contributions that will not help our position in 23/23 as the trend continues.

Balancing the 22/23 budget was only possible with £53m of BIPs, £34m are reported as deliverable in year	£m Portfolio	Total Savings 22/23	Deliverable in year	FY Variance
	People	37.7	22.3	15.4
	Operational Services	7.1	5.8	1.3
	PPC	1.2	1.1	0.1

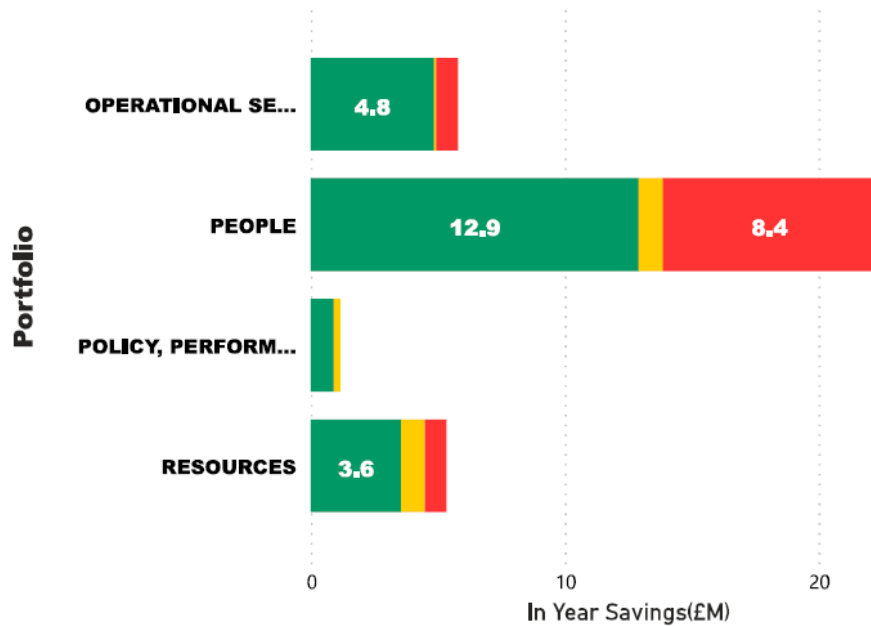
Resources	6.7	5.3	1.4
Total	52.7	34.5	18.2

Focus has to be on delivering BIPs in 22/23 and preventing the budget gap from getting any wider

Of the £34m BIPs forecast as being deliverable, £10m are rated Red, which indicates high risk of increased overspending.

£34M Deliverable

Financial RAG ● Green ● Amber ● Red



Adult Health and Social Care are forecast to overspend by £11.6m

The high cost of packages of care put in place during covid has increased our baseline costs into 22/23. Work is underway as part of an investment plan with additional resource to tackle the underlying issues although recruitment issues are impacting our ability to deliver the required savings.

Education, Children and Families are forecast to overspend by £4.7m

Forecast under-delivery of budget implementation plans in the service are the main cause of overspends; plans to reduce staffing and increase income from Health are looking unlikely and the residential children's home strategy requires further work on capital business cases in order to progress. The service needs to provide mitigations to bring overspends back in line with budgets.

1.4.2 Education, Children & Families Committee - £4.6m overspend at Month 1

The Education, Children & Families General Fund is overspending by £4.6m, made up of a shortfall of savings delivery offset by staffing vacancies.	Full Year Forecast £m @ Month 1		Outturn	Budget	Variance
	Children & Families			113.9	109.2
Community Services <i>(Community Safety; Family Centres; Locality Management)</i>			0.2	0.2	-
Education & Skills <i>(Access and Inclusion; Business Support; Operational and Portfolio Wide Budgets; School Budgets; Schools and Learning; SEN)</i>			12.6	12.9	(0.3)
Integrated Commissioning <i>(Commissioning; Children's Public Health; Early Help and Prevention)</i>			7.2	6.9	0.3
Total			133.9	129.2	4.6

The main cause of the overspend is under delivery of Budget Implementation Plans (BIPs)	Variance Analysis £m @ Month 1		One-off	BIPs	Trend
	Children & Families			-	5.9
Community Services			-	-	-
Education & Skills			-	-	(0.3)
Integrated Commissioning			-	0.3	-
Total			-	6.2	(1.6)

Dedicated Schools Grant (DSG) is overspending by £154k, Special Educational Needs (SEN) and Early Years Inclusion support are also over budget	DSG Full Year Forecast £m @ Month 1		Outturn	Budget	Variance
	Children & Families			6	6.3
Community Services			0.6	0.6	-
Education & Skills			207.2	206.8	0.4
Integrated Commissioning			9.7	9.7	-
Total			223.5	223.3	0.2

There is a £6.2m BIP delivery shortfall forecast for 22/23 and potential permanent mitigations of £2.6m	RAG	Saving	Total Budget	Deliverable	GAP
	Red	Convert Agency Staff to Permanent		0.5	0.0
	Contributions from Health		1.4	0.7	0.7
	New Residential Home		2.0	0.0	2.0
	Fieldwork Staffing		1.4	0.0	1.4
	Agency spend/caseload reduction		1.0	0.5	0.5
	Residential placements - disabilities		0.7	0.0	0.7
	Children's MH		0.3	0.0	0.3
	Residential staffing strategy		0.1	0.0	0.1
	Red Total		7.4	1.2	6.2
	Green Total		3.3	3.3	0.0
	Grand Total		10.7	4.5	6.2

Plans to reduce business support staffing have been delayed with costs offsets by difficulties in recruiting social workers

£1.4m of the BIP shortfall relates to reduction in business support staffing linked to the investment in support workers in Fieldwork is not happening as planned.

Difficulties in recruiting Fieldwork staff is resulting in a £1.6m underspend which is currently helping to offset the BIP shortfalls.

There are £1.1m other staff related savings forecast not to be delivered where it is assumed that it will not be possible to replace agency with permanent staffing.

The residential strategy (c£2.7m savings) requires completion of a business case and is unlikely to be delivered this year

The £2m saving relating to a new secure unit is a longer term saving requiring capital and planning approvals to be in place before building/renovations would be able to commence.

This is partly mitigated by the existing secure unit achieving £0.3m income better than budget. Similar approvals would be needed for the other residential strategy saving of £750k for Children with Disabilities.

However, Placements budgets are assumed to balance with current trend numbers remaining within budget even allowing for the £750k BIP non-delivery.

£1.4m savings from contributions from Health is at risk

Discussions have begun with Health partners, there is a risk this will not be delivered this year.

Direct Payments, Family Time and Unaccompanied Asylum Seeker Children budgets have a combined overspend of £1.3m.

Direct payments budget is forecast to overspend by £0.4m based on current client costs plus 10% growth allowed (consistent with growth observed in 21/22).

Family time budget is £0.4m overspent with the current staffing forecast being higher than planned.

Unaccompanied Asylum Seeker Children budgets are £0.5m overspent due to additional clients and costs being higher than Home Office funding provides for.

These areas need to be closely reviewed to confirm forecast accuracy, understand reasons behind the overspends and explore any mitigating action available.

1.5 Outlook for 2023/24 and Beyond

1.5.1 We do not expect to receive additional core funding – the trend in government is to support specific initiatives rather than general funding uplifts. In any case, the Local Government finance settlement is normally issued just before Christmas – far too late to support a budget process.

The best we can hope for is that the government will recognise and provide funding to cover the current high rates of inflation, although there are no indications from government on this and we would not expect to get any confirmation until the Autumn Statement at the earliest.

1.5.2 We are working on the Medium Term Financial Analysis which will provide our best estimate of the Council's overall financial position for the next few years. We normally produce this over the summer for publication in the early Autumn, but this year, we are bringing it forward to July because of the Council's difficult financial position.

1.5.3 There is likely to be a significant budget gap to bridge for 2023/24

Possible 2023/24 Budget Gap	£m
Use of Reserves in 2022/23 Budget	15
Current 2022/23 Forecast Overspend	19
One-offs being used in 2022/23	4
Ball-park inflationary / demand pressures	?45?
Expected Grant / Council Tax Increase	(15)
Potential Budget Gap	68

1.6 2023/24 Budget Timetable

1.6.1 The high-level timetable for the 2023/24 budget has been structured around the Committee timetable. This timetable will require significant work from Policy Committees over the summer and will mean that budget proposals from Committees will be reported during September.

Throughout June 2022	Budget Monitoring and timetable Reports to Policy Committees at Month 1 2022/23.
5 July 2022	Medium Term Financial Analysis to Strategy and Resources Committee . Strategy and Resources Committee sets Policy Committee budget targets.
July – September 2022	Policy Committees develop Revenue and Capital budget proposals to address any cost or demand pressures within the budget allocated by Strategy and Resources Committee.
Throughout September 2022	Policy Committee meetings to formally set out how they are going to deliver their budget – reporting the results of the work done over the summer.
12 October 2022	Consolidated budget report based on individual Policy Committee work to Strategy and Resources Committee .

Throughout November 2022	Policy Committee meetings formally to sign-off budgets after any changes from Strategy and Resources Committee in October
5 December 2022	Overall budget formally signed off by Strategy and Resources including the Housing Revenue Account Rent setting report as part of the Housing Policy Committee's budget.
24 January 2023	Budget report formally approved by Strategy and Resources with recommendations to Full Council
1st February 2023	Housing Revenue Account budget approved at Full Council , together with the Rent Setting decision
1st March 2023	2023/24 Revenue and Capital Budgets to Full Council

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 The recommendations in this report will ensure that the Council has a robust budget process for 2023/24 and will ensure that each Policy Committee undertakes any work required to both balance their 2022/23 budget and prepare for the 2023/24 budget.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 There has been no consultation on this report, however, it is anticipated that the budget process itself will involve significant consultation as the Policy Committees develop their budget proposals

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 There are no direct equality implications arising from this report. It is expected that individual Committees will use equality impact analyses as a basis for the development of their budget proposals in due course.

4.2 Financial and Commercial Implications

- 4.2.1 There are no direct financial implications from this report.

4.3 Legal Implications

- 4.3.1 Under section 25 of the Local Government Act 2003, the Chief Finance Officer of an authority is required to report on the following matters:

- the robustness of the estimates made for the purposes of determining its budget requirement for the forthcoming year; and
- the adequacy of the proposed financial reserves.

- 4.3.2 There is also a requirement for the authority to have regard to the report of the Chief Finance Officer when making decisions on its budget requirement and level of financial reserves.

- 4.3.3 By the law the Council must set and deliver a balanced budget, which is a financial plan based on sound assumptions which shows how income will equal spend over the short- and medium-term. This can take into account deliverable cost savings and/or local income growth strategies

as well as useable reserves. However, a budget will not be balanced where it reduces reserves to unacceptably low levels and regard must be had to any report of the Chief Finance Officer on the required level of reserves under section 25 of the Local Government Act 2003, which sets obligations of adequacy on controlled reserves.

4.4 Climate Implications

4.4.1 There are no direct equality implications arising from this report. It is expected that individual Committees will consider climate implications as they develop their budget proposals in due course.

4.4 Other Implications

4.4.1 No direct implication

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The Council is required to both set a balance budget and to ensure that in-year income and expenditure are balanced. No other alternatives were considered.



Report to Policy Committee

Author/Lead Officer of Report: Tim Armstrong, Head of Access & inclusion, Daina Cummings, strategic manager, progressions team

Tel: 07341 798314

Report of: Andrew Jones, Director of Education & Skills

Report to: Education, Children & Families Committee

Date of Decision: 8th June 2022

Subject: A framework arrangement for the procurement of Alternative Provision in the city for the academic year 2022-23.

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, what EIA reference number has it been given? Ref: People/HA/DC/BK/280322				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<p><i>“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”</i></p>				

Purpose of Report:

- Access and Inclusion are seeking to commission an Alternative Provision (AP) framework agreement for the delivery for the coming academic year, September 2022 – July 2023. This will replace the current framework for Alternative Provision that has now come to an end.
- The AP framework agreement will allow Sheffield City Council to continue to deliver alternative provision programmes appropriate for the following 2 groups:
 - school-aged pupils who would benefit from being directed to attend provision away from the school site to manage their behaviour and engagement needs so that they can successfully return to a mainstream, school-based curriculum
 - Young people aged 16-25 with an Education, Health and Care

Plan accessing alternative provision as part of their high needs provision at Sheaf Training

- These programmes will be delivered by organisations with an assessed capability and capacity to provide for the academic year 2022-23.
- Putting such arrangements in place will mitigate any risk to attending non-regulated provision to help with behaviour intervention. AP providers will undertake due diligence and necessary checks to comply with procurement rules and be subject to on-going quality assurance and contract management.
- Potential providers will be able to bid to provide provision on the framework
- This commission for the academic year 2022-23 will allow the Council to complete its on-going review of the delivery of provision across the city with a view to creating a new Alternative Provision arrangement beyond 2023.

Recommendations:

It is recommended that the Committee:

1. Approves the commissioning of providers to deliver alternative provision services for use by Sheffield schools and services within the People portfolio such as Children Missing from Education and via the Sheaf High Needs provision by way of an AP framework based on the proposals in this report.
2. Where no current authority exists, delegates authority to the Executive Director of People, in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance, to take such steps to meet the aims and objectives as detailed and set out in this report.

Background Papers:

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: Anna Beeby Gerard Higgins
	Legal: David Hollis
	Equalities & Consultation: Bashir Khan
	Climate: N/A

	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	SLB member who approved submission:	John Macilwraith
3	Committee Chair consulted:	Cllr Dawn Dale Cllr Mick Rooney
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: Tim Armstrong	Job Title: Head of Service, Access & Inclusion
	Date: 21 st May 2022	

1. PROPOSAL

- 1.1 This proposal is to commission an AP framework agreement with a term of 1 year and an estimated value of £750k, to provide Alternative provision services.
- 1.2 SCC currently procures, contract manages, and quality assures a network of off-site alternative provision providers for use by Sheffield schools and services within the People portfolio such as Children Missing from Education and for use in respect of young people aged 16 – 24 in receipt of educational provision under their Educational Health Care Plans at Sheaf training.
- 1.3 The Alternative Provision programme is one aspect of a number of alternative provision initiatives undertaken by the Council. These are all currently under review. In pursuit of this a strategic working party has been established comprising senior operational managers, headteachers (both primary and secondary) and commissioning officers. The intention is to shape the authority's offer of alternative provision that will better meet the needs of children within the city who would benefit from a period of alternative curriculum and thereafter to scope subsequent commissioning and any contingent procurement strategy for implementation from September 2023. The procurement of a new AP framework for the 2022/23 school year will allow the Council to carry out this review and continue service provision during its 1-year term.
- 1.4 In addition, the SEND Green Paper has a focus on Alternative Provision. The Green paper is currently out for consultation. The green paper seeks to clarify the role of Alternative Provision and make it an integral part of local SEND systems. The intent is that this will be done through a focus on early intervention. The green paper proposed the development of a bespoke performance framework for alternative provision. As part of the Green Paper there is an intent to launch a call for evidence before summer 2022 on the use of unregistered provision to investigate existing practice. This may require future changes to provision in Sheffield where the majority of alternative provision to meet behavioural needs is delivered by unregistered provision. The consultation will close on 22nd July 2022. Again, the procurement of a new AP framework for the 2022/23 school year will allow the Council to respond to the consultation and continue service provision during its 1-year term
- 1.5 The current framework arrangement (2021-2022) has operated in its current form since September 2021 and is scheduled to come to an end in July 2022, with no lawful option to extend. This proposal therefore seeks to establish a new AP framework (September 2022-2023), with a term of 1 year, in order to ensure the continuance of alternative provision and to allow for a review which will inform a subsequent contractual arrangement with providers (September 2023 and beyond).

- 1.6 The new AP framework (2022-2023) will be procured using a single stage, open tender process in compliance with the Public Contracts Regulations 2015. It is difficult to estimate the number of providers that will be awarded entry onto the framework via the open tender process, however it is estimated that the combined value of any subsequent call-off contracts will not exceed £750k.
- 1.7 Outputs and results will focus on the progression of children referred to the programme and their re-integration into mainstream education.
- 1.8 The commission will establish a framework of suppliers who demonstrate the capacity and capability to deliver provision in the outcome blocks identified below. Thereafter further competitions will be held to award contracts in respect of in each of the outcome blocks as determined necessary to meet identified needs. The highest scoring bidder or bidders, as determined by the needs to be addressed, will be awarded a contract. The outcome blocks for the alternative provision service are made up the following:
 1. Key stage 4 AP
 2. Re-engagement strand for Key stage 3
 3. Re-engagement strand Key stage 4
 4. High needs
 5. Sheaf High Needs Block

2. HOW DOES THIS DECISION CONTRIBUTE ?

- 1.1 The AP framework will give Headteachers an option to provide alternative education provision for vulnerable pupils who find it difficult to engage with mainstream school and who they wish to direct off-site.
- 1.2 It will additionally enable a flexible approach to be taken for young people who access high needs provision at Sheaf College who require provision away from the college site.
- 1.3 The proposal allows for continuance of the pre-existing delivery methodology pending a review of the delivery of alternative provision, to determine how best to meet the needs of those children in city schools who find it difficult to engage with mainstream learning so that they can return to mainstream education and maximise their personal life chances for the social and economic betterment of the city.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 Ongoing consultation about service delivery continues to happen with schools including via Secondary Inclusion Panel, and via the Task group developed to progress alternative routes.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

4.1.1 Decisions need to consider the requirements of the Public Sector Equality Duty contained in Section 149 of the Equality Act 2010. This is the duty to have due regard to the need to:

- eliminate discrimination, harassment, victimisation, and any other conduct that is prohibited by or under the Act
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- foster good relations between persons who share a relevant protected characteristic and persons who do not share it

4.1.2

The Equality Act 2010 identifies the following groups as a protected characteristic: age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation.

4.1.3

An Equality Impact Assessment has been carried out and highlights that that the extension of the current provision to July 2023 enables continuous provision to be available to some particularly vulnerable young people until the new arrangements are in place from September 2023.

4.2 Financial and Commercial Implications

4.2. Pupils will be referred to alternative provision by either their school, the Council service which is currently engaged with securing their education. Or Sheaf College' As indicated above the procured contracts will be demand led and managed by Sheffield City Council.

4.2.2 The total value of the call-off contracts granted because of further competitions under the proposed framework arrangements is estimated to be c. £750,000 for the academic year 2022-23 spread over several providers. Individual contracts with specific providers are estimated to be no more than £100,000. However, this figure will be subject to demand from schools and Council services.

4.2.3 The service is purchased based on a pre-determined tariff and therefore is self-funding. An amount per pupil per day is levied from the fee charged to fund contract management, quality assurance, health and safety monitoring and the referral team which works with schools to place a child in appropriate provision.

4.2. To ensure compliance with Contract Standing Orders and the Public
Contracts Regulations 2015, we unable to extend the current framework.
4 As such we will seek to procure a further framework arrangement for
academic year 2022-23. This is intended to provide sufficient time to fully
co-produce and pilot an alternative model of AP delivery that is part of a
wider Sheffield Inclusion Model for implementation in the academic year
2023-24.

4.3 Legal Implications

4.3. There are a number of legislative provisions that cover the Council's duties
1 on AP. Local authorities are responsible for arranging suitable full-time
education for;

- permanently excluded pupils
- fixed period excluded pupils (Governing bodies and proprietors of
maintained schools and Academies are also under this duty)
- pupils who cannot attend due to illness
- pupils who otherwise would not receive suitable education without
such provision.

4.3.2 This applies to all children of compulsory school age resident in the local
authority area, whether or not they are on the roll of a school, and
whatever type of school they attend.

4.3. Local authorities have a power (but not a duty) to arrange education
3 provision, where not already available, for pupils aged 16-18

4.3. This provision is aimed at those pupils who otherwise would not receive
4 suitable education without such provision not those excluded or absent
due to sickness. There is statutory guidance issued that provides suitable
full-time education should begin for these pupils as quickly as possible.

4.3. These arrangements are permitted by the Local Government (Contracts)
5 Act 1997 and should ensure the Council, Governing Bodies and
Academies can meet their statutory duties and comply with the guidance.

5 Further, when the Council delivers services, it is subject to the 'best value
duty'. This requires the Council to 'make arrangements to secure
continuous improvement in the way in which its functions are exercised,
having regard to a combination of economy, efficiency and effectiveness.'

4.3.
6 .

4.4 Climate Implications

4.4.1 N/A

4.5 Other Implications

4.5.1 AP providers on the SCC contract are contracted to work with schools, undertake health and Safety visits, DBS checks, and COVID Risk Assessments, including quality improvement inspections.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 There are risks associated with an unregulated use of Alternative Provision in the school sector. Specifically, secondary schools will continue to use providers which have not been subject to prior due diligence and on-going contract management. Furthermore, pupils would not receive a planned programme with clear learning outcomes.

6. REASONS FOR RECOMMENDATIONS

- 6.1
- The procurement an AP framework will ensure the consistency of quality of Alternative Programme provision, regulate costs and provide a uniform, coherent approach for the city
 - The proposal provides an opportunity to develop and provide appropriate AP programmes to all who would benefit from it.
 - The proposal provides an opportunity to develop intervention programmes where Alternative Programme providers can support vulnerable pupils' reintegration into a mainstream school-based curriculum and result in better learning outcomes.
 - The proposal provides an opportunity to develop programmes to enable vulnerable young people age 16 – 24 to achieve their educational goals in line with their Education Health and care Plan.
 - Procurement of a new framework of one year's duration enables time to review the alternative provision curriculum offer within the city and ensure that it is fit for purpose.

Summary of Green Paper – March 2022

Ministers want to simplify the education, health and care plan (EHCP) process and change "the culture and practice in mainstream education to be more inclusive" as part of plans to improve provision for children with special educational needs and disabilities (SEND).

The Department for Education has published its long-awaited plans in a Green Paper more than two years after its SEND review was launched.

The government says that the SEND and alternative provision Green Paper, published today, "sets out a vision for a single, national SEND and alternative provision (AP) system that will introduce new standards in the quality of support given to children across education, health and care".

The Green Paper identifies three key challenges facing the SEND system. These are: that outcomes for children and young people with SEND or in alternative provision are poor; navigating the SEND system and alternative provision is not a positive experience for children, young people and their families; and that despite "unprecedented investment, the system is not delivering value for money for children, young people and families".

Simplifying the EHCP plan process

Proposals in the Green Paper include creating a "simplified education, health and care plan (EHCP) through digitising plans to make them more flexible and reduce bureaucracy".

It claims this will support parents to make informed choices via a list of appropriate placements tailored to their child's needs, meaning less time spent researching the right school.

Other proposals in the Green Paper include:

- A new legal requirement for councils to introduce "local inclusion plans" that bring together early years, schools and post-16 education with health and care services.
- "Improving oversight and transparency" through new "local inclusion dashboards".
- A new national framework for councils for banding and tariffs of high needs, which the government claims will offer clarity on the level of support expected and put the system on a financially sustainable footing in the future.
- "Changing the culture and practice in mainstream education to be more inclusive and better at identifying and supporting needs, including through earlier intervention and improved targeted support".
- Improving workforce training through the introduction of a new Sendco NPQ for school Sendcos and increasing the number of staff with an accredited level 3 qualification in early years settings.
- A reformed and integrated role for alternative provision (AP). The DfE says AP will form an integral part of local SEND systems with improvements to settings and more funding stability.

The government has said that its proposals are backed by the equivalent of £70 million in new funding.

The plans to reform the system will now be open for a 13-week public consultation.

Education secretary Nadhim Zahawi said: "Every child has the right to excellent education - particularly those with special educational needs and disabilities, who often need the most support.

"We are launching this consultation because too often this isn't the case. We want to end the postcode lottery of uncertainty and poor accountability that exists for too many families, boost confidence in the system across the board and increase local mainstream and specialist education to give parents better choice.

"I want to make sure everyone knows what to expect, when to expect it and where the support should come from. I know there are strongly held views and I want to hear from as many parents, teachers and children with experience of the system so they can help shape a future policy that works for them."

A breakdown of all proposals in the Green Paper

A single, national SEND and alternative provision (AP) system

- Establish new, nationally consistent standards across provision, process and systems for how needs are identified and met at every stage.
- Establish new local SEND partnerships across education, health, care and local government to produce a local inclusion plan setting out how each area will meet the national standards.
- Review and update the SEND Code of Practice to ensure consistent systems.
- Introduce a standardised and digitised EHCP process and template to minimise bureaucracy and deliver consistency.
- Support parents and carers to make an informed preference for suitable placements for their child by providing a tailored list of settings, including mainstream, specialist and independent, that are appropriate to meet the child and young person's needs.
- Streamline the redress process, including through mandatory mediation, and retaining the tribunal for the most challenging cases.

Support from early years to adulthood

- Increase core schools' budgets by £7 billion by 2024-25, compared with 2021-22, as set out in the recent Spending Review.
- Consult on the introduction of a new Sendco national professional qualification (NPQ) for school Sendcos and increase the number of staff with an accredited Level 3 Sendco qualification in early years.
- Commission analysis to better understand "the support needed from the health workforce by children and young people with SEND need to inform strategic planning".
- £2.6 billion over the next three years to deliver new and improve existing specialist and alternative provision.
- By 2030, all children will benefit from being taught in a family of schools, with special and alternative provision part of a strong multi-academy trust.

- Fund more than 10,000 additional respite placements and spend £82 million to create a network of family hubs.
- Introduce common transfer files to improve transitions to further education.
- Invest £18 million in the supported internships programme over the next three years.
- Pilot the rollout of adjustment passports to prepare young people with SEND for employment.

Alternative provision (AP)

- Make alternative provision an integral part of local SEND systems and require new local SEND partnerships to plan and deliver an alternative provision service focused on early intervention.
- Give alternative provision schools funding stability by requiring local authorities to create and distribute an alternative provision-specific budget.
- Build system capacity through plans for all alternative provision schools to be in a strong multi-academy trust, or have plans to join one, and open new alternative provision free schools where they are most needed.
- Develop a bespoke performance framework for alternative provision schools, setting robust standards focused on children and young people's progress and re-integration into mainstream or post-16 education.
- Launch a call for evidence on the use of unregistered provision before the summer to investigate existing practice.

System roles, funding and accountability

- Deliver clarity in roles and responsibilities with every partner across education, health, care and local government having a clear role to play and being equipped with the levers to fulfil their responsibilities.
- Equip the DfE's new "regions group" to hold local authorities and MATs to account for delivery including through new funding agreements between local government and the department for high-needs funding.
- Introduce a new national framework of banding and price tariffs for funding, matched to levels of need and types of education provision set out in the national standards.
- Introduce new inclusion dashboards for 0-25 provision, offering a picture of system performance at a national and local level across education, health and care.
- Work with Ofsted and the Care Quality Commission (CQC) on their plan to deliver an updated local area SEND inspection framework, with clear accountability in place showing where agencies can improve.

Delivering change for children and families

- Stabilise local SEND systems by investing an additional £300 million through the 'safety valve' programme' and £85 million in the Delivering Better Value programme, over the next three years, to support local authorities with the biggest deficits.
- Support delivery through a £70 million SEND and alternative provision change programme to test and refine key proposals.
- Establish a new National SEND Delivery Board, bringing together relevant government departments and partners, to hold partners to account for delivery.

- Publish a national SEND and AP delivery plan, setting out the government's response to the public consultation.

Summary of Schools White Paper – 2022

The government has published its schools white paper, titled “Opportunity for all: Strong schools with great teachers for your child”.

- Education secretary Nadhim Zahawi said it set out his vision to “introduce and implement standards that will improve children’s education, deliver the right support if they fall behind and give them the tools to lead a happy, fulfilled and successful life”.
- The SEND review (Green Paper) will also feed into this and is a separate summary to this one.
- Not all policies are new – some have already been released.
- Many of the policies are stated to be achieved by 2030 – in eight years’ time – as the paper “marks the start of a journey towards an education system in which all children benefit from the high standards of the best schools and families of schools”.

The two new ‘ambitions’ ...

- Government has already set a target in its levelling up paper for **90 per cent of children by 2030 leaving primary school with the expected standard** in reading, writing and maths, up from 65 per cent currently.
- The white paper now sets out a new “ambition” to **increase the national GCSE average grade in both English language and in maths from 4.5 in 2019, to 5 by 2030.**
- There are a few more details about the pledge, but **the two ambitions will be the “measure of this white paper’s success”**.

Executive Summary – Schools White Paper, March 2022

An excellent teacher for every child

1. Consultation on a new leadership level NPQ (National Professional Qualifications) for **SENCOs**, which would replace the National Award in SEN Coordination as the mandatory qualification for all new SENCOs.
2. **New scholarship** to attract the most talented language graduates and a **new ITT (Initial Teacher Training) course** to support more engineers to teach physics.
3. A **new digital service** will recognise teaching qualifications “from all over the world”.

Delivering high standards of curriculum, behaviour and attendance

4. A **new literacy and numeracy test for a sample of year 9 pupils** to “estimate performance at a national level. This will “consist of a short series of digital activities undertaken by a small number of children in school”.
5. **Legislation to “modernise” rules on recording attendance**, with a new “national data solution” which will provide a blueprint for other parts of the system. Sheffield is involved in the pilot for this headed up by the Children’s Commissioner Rachel De Souza.
6. Legislation to **increase Ofsted’s powers to inspect schools that are operating illegally** without registration.
7. An **expectation that all mainstream schools run a 32.5 hour week** by September 2023. Ofsted will check up on schools where it has concerns over education quality and their hours are below the minimum. But this **won’t apply to special schools**. New guidance will be published in the summer.

8. A **new network of modern foreign language hubs** from 2023, and more effective professional development for language teachers.
9. Updated plans to support sport and music education will be published this year, and a **new cultural education plan** will come out in 2023.
10. A new **careers programme for primary schools** in areas of disadvantage and improved professional development for teachers and leaders on careers education.

Target support for every child who needs it

11. Ofsted will **hold schools to account for the new a new “parent pledge”** – that “any child that falls behind” in English and maths should receive “timely and evidence-based support to enable them to reach their full potential”. Government has “pledged” to make sure leaders communicate this to parents, but, bizarrely, schools are told not to do so without “labelling them as ‘behind’”.
12. **New guidance on providing catch-up “targeted support”**, keeping parents updated and effective assessment for children who have fallen behind will be published in partnership with Ofsted.
13. **Tutoring to become a “core academic option in the pupil premium menu”** with a “vibrant tutoring market” from 2024. Schools will be expected to use their core budgets, including pupil premium, to pay for support.

A stronger and fairer system

On academies ...

14. A target for **all schools to be in strong multi-academy trusts**, or have “plans to join or form one”, by 2030.
15. The DfE will **“expect” most trusts to work towards serving at least 10 schools** or 7,500 pupils.
16. The **proportion of schools a trust can run in a particular area will be capped**, though **no cap will be imposed on trust size overall**.
17. A review in May to **consider new intervention powers** over academy trusts if they fail to meet new statutory standards for being “strong” MATs.
18. **Clearer expectations for trusts** over providing high-quality, inclusive education, school improvement, financial management, parental engagement and workforce deployment, training and retention.
19. They also face **new statutory duties** to work collaboratively with other trusts, councils and public bodies, and follow the admissions code.
20. **Top-slicing faces new “transparency measures”**.
21. In “exceptional circumstances”, **good schools may be able to request moving trust**.
22. A three-year **£86 million pot is earmarked for trust capacity funding**, with extra “financial support” for dioceses to launch trust following a pilot.
23. A new **CEO development scheme** will be open to executive heads and senior trust staff.
24. A consultation to move schools with **two consecutive Ofsted judgments below “good” into strong trusts**. Ex-minister Gavin Williamson had promised a year ago to mandate conversions after three poor ratings.
25. A consultation, published today, proposes new powers to force “coasting” maintained and academy schools (those with two consecutive Ofsted ratings below “good”) to convert or change trusts.
26. Regional schools commissioners to be **rebranded as regional directors**.
27. The DfE will **“consider” bids for high-quality standalone trust free schools**, but **“avoid converting schools as standalone academies”**.

28. A **£40 million fund is promised for 24 “priority” areas** among the 55 disadvantaged “education investment areas” to address particular needs, such as literacy, numeracy or absence. These areas will also be targeted for establishing new “academically focused” 16-19 free schools.
29. Legislation will **protect faith schools’ “statutory freedoms and protections” on conversion.**
30. Pledge to **“ensure” selective schools are “secure”** in MATs.
31. Government will “discuss with sector” plans for **all trusts to have “local governance arrangements for their schools”**.

On councils ...

32. **Councils will get “backstop powers” to force trusts to admit children**, and to object to schools’ published admissions numbers. They will take responsibility for in-year admissions, while admissions faces a “new statutory framework” to put children’s needs first and reform over-subscription rules.
33. **Councils will be able to launch MATs** as expected, but the focus will be “where too few strong trusts exist”. The minister will have powers to **mass convert all a council’s schools at their request.**
34. A new system of proactive assurance with Local Safeguarding Partnerships commissioning **safeguarding audits every three years.** This will “help ensure that all schools’ policies are consistent with local safeguarding arrangements and the academy trust standards”.

The policies we already knew about...

An excellent teacher for every child

This includes a host of already-announced policies. They include **500,000 teacher training and development opportunities** by 2024, establishing a flagship **Institute of Teaching**, and teacher trainers being reaccredited.

Old policies with money attached include the pledge to raise **teacher starting salaries to £30k** by 2023 and the **£3k retention payments** for maths and science teachers in disadvantaged areas.

There is also a **new relocation premium** to help teachers from around the world with visas and other expenses and bursaries for international trainees, which Zahawi announced earlier this month.

Ofsted will also **inspect all ITT providers by July 2024**, and then every three years after that.

Delivering high standards of curriculum, behaviour and attendance

Turn Oak National Academy into a **new arms-length curriculum body**, offering free, adaptable digital curriculum resources and video lessons, free for all teachers.

It commits to **no changes to the national curriculum** “for the remainder of the Parliament”, and GCSEs and A-levels to remain in place, returning to pre-pandemic grading in 2023.

There’s also the new behaviour guidance, and legislation for **a register for children not in school.**

Target support for every child who needs it

The Education Endowment Foundation will be funded with at least £100 million so it can “continue its crucial work to build the evidence base” for “at least the next decade”.

£55 million for the Accelerator Fund to “develop and scale-up the best-evidence literacy and numeracy interventions”. This was announced last year.

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Report to Education, Children & Families Policy Committee

June 2022

Report of: John Macilwraith

Subject: Committee Work Programme

Author of Report:

Summary:

The Committee's Work Programme is attached at Appendix 3 for the Committee's consideration and discussion. This aims to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners and the public to plan their work with and for the Committee.

Any changes since the Committee's last meeting, including any new items, have been made in consultation with the Chair, and the document is always considered at the regular pre-meetings to which all Group Spokespersons are invited.

The following potential sources of new items are included in this covering report, where applicable:

- Questions from the public (where notified sufficiently in advance)
- Petitions to this committee, including those referred from Council
- References from Council or other committees (statements formally sent for this committee's attention)
- A list of issues, each with a short summary, which have been identified by the Committee or officers as potential items but which have not yet been scheduled (the source of the items is specified)

The Work Programme will remain a live document and will be brought to each Committee meeting.

Type of item:

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Briefing paper for the Committee	
Other	X

Recommendations:

1. That, with reference to issues raised in this report, consideration be given to any further additions or adjustments to the work programme presented at Appendix 3.
2. That the committee's work programme as set out in Appendix 3 be agreed.
3. That consideration be given to any further issues to be explored by officers for inclusion in part 6 of the next work programme report, for potential addition to the work programme

Background Papers:

Category of Report: OPEN

COMMITTEE WORK PROGRAMME

1.0 Prioritisation

1.1 For practical reasons this committee has a limited amount of time each year in which to conduct its formal business. The Committee will need to prioritise firmly in order that formal meetings are used primarily for business requiring formal decisions, or which for other reasons it is felt must be conducted in a formal setting.

1.2 In order to ensure that prioritisation is effectively done, on the basis of evidence and informed advice, Members should usually avoid adding items to the work programme which do not already appear:

- In the draft work programme in Appendix 3 due to the discretion of the chair; or
- within the body of this report accompanied by a suitable amount of information.

2.0 Member engagement, learning and policy development outside of Committee

2.1 Subject to the capacity and availability of councillors and officers, there are a range of ways in which Members can explore subjects, monitor information and develop their ideas about forthcoming decisions outside of formal meetings. Appendix 2 is an example 'menu' of some of the ways this could be done. It is entirely appropriate that member development, exploration and policy development should in many cases take place in a private setting, to allow members to learn and formulate a position in a neutral space before bringing the issue into the public domain at a formal meeting.

2.2 Training & Skills Development - Induction programme for this committee.

Title	Description & Format	Date
Introduction to Children, Education and Families	Overview presentation and discussion	June Policy Committee meeting.

3.0 Public Questions

3.1 Any public questions to this meeting are listed here with officer commentary as appropriate:

1. A
2. B
3. C

4.0 Petitions

4.1 Any Petitions to this meeting are listed here with officer commentary as appropriate:

1. A
2. B
3. C

5.0 References from Council or other Committees

5.1 Any references sent to this Committee by Council or other committees since the last meeting are listed here, with officer commentary as appropriate:

1. A
2. B
3. C

6.0 List of other potential items not yet included in the work programme

6.1 The following issues have recently been identified by the Committee, its Chair or officers as potential items but have not yet been added to the proposed work programme. If a Councillor raises an idea in a meeting and the committee agrees under recommendation 3 that this should be explored, it will appear either in the work programme or in this section of the report at the committee's next meeting, at the discretion of the Chair.

Topic	<i>[delete as appropriate from this column]</i>
Description	
Lead Officer/s	
Item suggested by	<i>Officer, Member, Committee, partners, public question, petition etc</i>
Type of item	<ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i>
(re: decisions) Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i>	
(re: decisions) Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	
Final decision-maker (& date)	<ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer
Lead Officer Commentary	

Appendix 1 – Menu of options for member engagement, learning and development prior to a formal decision

Members should give early consideration to the degree of pre-work needed before an item appears on a formal agenda.

All agenda items will anyway be supported by the following:

- Discussion well in advance as part of the work programme item at Pre-agenda meetings. These take place in advance of each formal meeting, before the agenda is published and they consider the full work programme, not just the immediate forthcoming meeting. They include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers
- Discussion and, where required, briefing by officers at pre-committee meetings in advance of each formal meeting, after the agenda is published. These

include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers.

- Work Programming items on each formal agenda, as part of an annual and ongoing work programming exercise
- Full officer report on a public agenda, with time for a public discussion in committee
- Officer meetings with Chair & VC as representatives of the committee, to consider addition to the draft work programme, and later to inform the overall development of the issue and report, for the committee's consideration.

The following are examples of some of the optional ways in which the committee may wish to ensure that they are sufficiently engaged and informed prior to taking a public decision on a matter. In all cases the presumption is that these will take place in private, however some meetings could happen in public or eg be reported to the public committee at a later date.

These options are presented in approximately ascending order of the amount of resources needed to deliver them. Members must prioritise carefully, in consultation with officers, which items require what degree of involvement and information in advance of committee meetings, in order that this can be delivered within the officer capacity available.

The majority of items cannot be subject to the more involved options on this list, for reasons of officer capacity.

- Written briefing for the committee or all members (email)
- All-member newsletter (email)
- Requests for information from specific outside bodies etc.
- All-committee briefings (private or, in exceptional cases, in-committee)
- All-member briefing (virtual meeting)
- Facilitated policy development workshop (potential to invite external experts / public, see appendix 2)
- Site visits (including to services of the council)
- Task and Finish group (one at a time, one per cttee)

Furthermore, a range of public participation and engagement options are available to inform Councillors, see appendix 2

Appendix 2 – Public engagement and participation toolkit

Toolkit to follow.

Appendix 3 – Work Programme

Items which the committee have agreed to add to an agenda, but for which no date is yet set.						
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> • Decision • Referral to decision-maker • Pre-decision (policy development) • Post-decision (service performance/monitoring) 	(re: decisions) Prior member engagement/development required <i>(with reference to options in Appendix 1)</i>	(re: decisions) Public Participation/Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R) • Full Council • Officer
Children & Families						
Item 1	Safeguarding Partnership Board Annual Report	Carly Speechley/Donna Taylor				
Item 2	Residential Homes Inspections Briefing - Annual/6 month	Carly Speechley/Sue Hatton				
Item 3	Independent Review Officers Annual Report	Carly Speechley/Donna Taylor				
Item 4	Corporate Parenting Strategy update - Jan-24	Carly Speechley/Paul Dempsey				
Item 5	On-going decisions on business cases – when required	Carly Speechley				
Item 6	Progress on budget saving commitments – when required	Carly Speechley				
Item 7	Policy Change or Service Development Proposals/Decisions	Carly Speechley				

Item 8	Contextual Safeguarding Strategy	Carly Speechley				
Item 9	Traditions Safeguarding Developments	Carly Speechley				
Item 10	Threshold Document Development	Carly Speechley				
Education and Skills						
Item 11	Budget Monitoring Reports	Jane Wilby	Monitoring			
Item 12	Committee Budget Proposals	Liz Gough	Pre-Decision – Budget Development			
Item 13	Budget Sign Off	Liz Gough	Decision			

Meeting 1	June 2022					
Topic	Description	Lead Officer/s	Type of item	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 1)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 2)</i>	Final decision-maker (& date)
			<ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/ monitoring) 			<ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
Item 1	Introduction to Children, Education and Families	John Macilwraith, Andrew Jones, Carly Speechley	Induction briefing	Additional briefing materials circulated via email.		Education, Children and Families.
Item 2	AP Framework Permission to re-commission framework arrangements for the delivery of alternative provision for the coming academic year, September 2022 – July 2023.	Tim Armstrong	Decision for committee if not signed off before June			Education, Children and Families

Item 3	SEND Acceleration Plan Acceleration plan following an OFSTED revisit	Nicola Shearstone is lead but requires input from Rose Ward and others in E&S	Briefing			Education, Children and Families
Item 4	Holt House funding	Mark Sheikh	Decision for committee			Education, Children and Families
Item 5	Green paper consultation/White Paper Briefing on the recent government papers	Tim Armstrong/Rose Ward Kim Wilson	Briefing Briefing			Education, Children and Families
Item 6	Budget report – Month 1	Finance				Education, Children and Families
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Work Programme [any other committee-specific standing items eg finance or service monitoring]</i> 					

Meeting 2	September 2022	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> 	<i>(re: decisions)</i> Prior member engagement/ development required	<i>(re: decisions)</i> Public Participation/ Engagement approach	Final decision-maker (& date) <ul style="list-style-type: none"> • This Cttee • Another Cttee (eg S&R)

			<ul style="list-style-type: none"> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i> 	<i>(with reference to options in Appendix 1)</i>	<i>(with reference to toolkit in Appendix 2)</i>	<ul style="list-style-type: none"> • Full Council • Officer
Item 1	Adoption Service Annual Reports	Carly Speechley/Paul Dempsey				
Item 2	Fostering Service Annual Reports	Carly Speechley/Paul Dempsey				
Item 3	Quarter 2 performance reporting	Carly Speechley				
Item 4	Quarter 2 Budget Report	Carly Speechley				
Item 5	Harmony Works Sep 22 TBC? As the harmony work project develops, the new body that will lead on the project will emerge. SCC/Music Hub will need to work to decide how we are best represented in this structure.	Kim Wilson	Briefing			Education, Children and Families
Item 6	School Food Date tbc? Change of price	Mark Sheikh	Briefing			Education, Children and Families
Item 7	Elective Home Education Date tbc?	Tim Armstrong	Briefing			Education, Children and Families

	Increase during the pandemic of home education. monitor the numbers in the city that are home educated, how home educators are supported, and how we monitor and manage safeguarding for those educated at home.					(previously taken to CYPF Scrutiny)
Item 8	Secondary Places Planning – area 5	Cathy Tandy				This Committee
Item 9	Review of Learn Sheffield	Head of Commissioning, Access, Education and Inclusion				This Committee
Item 10	Approval of Children’s Commissioning Intentions	Joe Horobin/Victoria Gibbs				This Committee/Strategy & Resources Committee.
Item 11	Early Years School Readiness Review Sharing Key Messages from the Review	Marie McGreavy	Briefing			
Item 12	Sufficiency Overview (Primary, Secondary & Special)	Matt Peers; Cathie Tandy	Briefing			
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Work Programme</i> • <i>[any other committee-specific standing items]</i> 					

	<i>eg finance or service monitoring]</i>					
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Meeting 3	November 2022	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/monitoring) 	(re: decisions) Prior member engagement/development required (with reference to options in Appendix 1)	(re: decisions) Public Participation/Engagement approach (with reference to toolkit in Appendix 2)	Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
Item 1	Supported Accommodation provision for children in care and care leavers age 16+ Recommissioning of framework	Victoria Gibbs/Sally Willoughby				
Item 2	Recommissioning of Mediation Service for Children with Special Educational Needs and Disabilities	Victoria Gibbs/Sally Willoughby				This Committee
Item 3	Commissioning Befriending Service for Children with special educational needs and disabilities	Victoria Gibbs/Sally Willoughby				This Committee
Item 4	Commissioning a Specialist Mentoring Service for Children with special educational needs and disabilities	Victoria Gibbs/Sally Willoughby				This Committee

Item 5	Commissioning Framework for Early Years, Primary, Secondary and Post-16	Cathie Tandy				
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Work Programme</i> • <i>[any other committee-specific standing items eg finance or service monitoring]</i> 					

Meeting 4	December 2022	Time				
Topic	Description	Lead Officer/s	Type of item	(re: decisions) Prior member engagement/ development required (with reference to options in Appendix 1)	(re: decisions) Public Participation/ Engagement approach (with reference to toolkit in Appendix 2)	Final decision-maker (& date)
Item 1	Children & Families Q3 Performance Monitoring	Carly Speechley	<ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i> 			This Committee
Item 2	Children & Families Q3 Budget Report	Carly Speechley				This Committee
Item 3	Commissioning new Sheffield Care Placements for Children with Complex Needs	Victoria Gibbs/Sally Willoughby				This Committee
Item 4	Refresher for Great Start in Life Strategy	Marie McGreavy				This Committee

Item 5	Approval of Children's Sufficiency Strategy	Joe Horobin/Victoria Gibbs				This Committee
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Work Programme [any other committee-specific standing items eg finance or service monitoring]</i> 					

Meeting 5	February 2023	Time				
Topic	Description	Lead Officer/s	Type of item	(re: decisions) Prior member engagement/ development required (with reference to options in Appendix 1)	(re: decisions) Public Participation/ Engagement approach (with reference to toolkit in Appendix 2)	Final decision-maker (& date)
Item 1	Youth Justice Annual Plan	Carly Speechly/Mark Storf	<ul style="list-style-type: none"> • <i>Decision</i> • <i>Referral to decision-maker</i> • <i>Pre-decision (policy development)</i> • <i>Post-decision (service performance/ monitoring)</i> 			This Committee
Item 2	Childcare Sufficiency Assessment (Jan 23?)	Cathie Tandy				This Committee
Item 3	Briefing on forthcoming regulation and Ofsted inspection of supported accommodation for 16 and	Joe Horobin/Victoria Gibbs	Briefing Only			This Committee

	17 year olds in care (Jan 23)					

Meeting 6	March 2023	Time				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/monitoring) 	(re: decisions) Prior member engagement/development required (with reference to options in Appendix 1)	(re: decisions) Public Participation/Engagement approach (with reference to toolkit in Appendix 2)	Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
Item 1	Children and Families Q4 Performance Reporting	Carly Speechley				
Item 2	Children & Families Q4 Budget Report	Carly Speechley				
Standing items	<ul style="list-style-type: none"> Public Questions/ Petitions Work Programme [any other committee-specific standing items eg finance or service monitoring] 					